

CONTACT

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SKILLS

- Web Development
 - Python
 - Databases (SQL)
- Web Development
 - Python
 - Databases (SQL)

PROFESSIONAL EXPERIENCE

Virtual Assistant | Jan 2020– Present

Freelance

- Leveraging Google Workspace, AI tools, and MS Office to automate tasks and improve overall productivity.
- Effective online research to provide insights to clients.
- Researched, wrote, and edited diverse written content, including articles, reports, and marketing materials, ensuring accuracy and clarity.
- Completing assigned project for maximum client satisfaction.

EDUCATION

Power Learn Project Africa | Feb 2025–Present |

Software Development.

- Web Development.
- Databases
- Dart with Flutter

- Python
- Entrepreneurship

The University of Nairobi | 2017–2022

Bachelor of Commerce (Business Information Systems).

- Information system Analysis and Audit
- Database management.
- Business Analytics

- Information Systems management
- Business Applications Development.
- Telecommunications and Networks.

CERTIFICATES

Virtual Assistant | 2024

ALX Africa

ALX AI Starter Kit

ALX Africa.

McKinsey Forward Leadership

McKinsey & Co.

Digital Marketing and E-commerce

WorkMate